



JOB CODE: GSJ-O-210926-079

Inside Sales Representative インサイドセールスレップ

世界に7000人以上の従業員を擁し、電気機械部品（EMCコンポーネント、インダクタ、LTCCコンポーネント、変圧器、パワーモジュール、LED、コネクタなど）の世界的なリーディングメーカーの日本法人が、インサイドセールスレップを募集しております。

The company is a European manufacturer of electronic and electromechanical components for the electronics industry, with about 7,300 employees in 50 countries worldwide.

Key Duties

1. Contact person for customer inquiries
2. Close cooperation with the outside sales regarding the processing of sample orders and preparing quotations in the ERP system
3. Responsible for customer order entry in the ERP system
4. Maintenance and entering of customer master data in the ERP system
5. Cooperation with production planning, product management and warehouses in various locations
6. Monitoring of shipments and solving logistic questions
7. Finding solutions for special customer requests and processing of customer complaints
8. Supporting exhibitions and customer seminars

Requirements

1. Good verbal communication skills in English and native level in Japanese
2. Good concentration and conscientiousness
3. Flexibility, reliability and accuracy
4. Understanding of complex contexts and prioritization of various tasks
5. Enthusiasm for Sales and to be eager in working with customers
6. Ability to work in a small team and an international environment
7. Your strengths: Open-minded, self-organization as well as excellent communication skills and flexibility

Job No: GSJ-O-210926-079

Employment type: Full-time

Position: Inside Sales Representative

Location: Kanagawa

Remuneration: JPY 5 - 7 m

[APPLY HERE](#)

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